

## Kidspiration on the Web:

1. Go to [portaportal.com](http://portaportal.com)
2. Enter as a guest with the user name Neabsco

View links for Kidspiration resources on the web and much more!!

Notes:

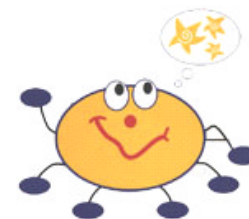


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# Technology Resource

Kidspiration

Creating Activities



Neabsco Elementary  
Instructional Technology

## Teacher Menu

File Edit Goodies Sound Teacher Help

Make the commands on the teacher menu available

1. Select the Teacher tab
2. Click Enable Teacher Menu

## SuperGroupers

Create categories for students to sort ideas

1. Click the SuperGrouper symbol in the toolbar

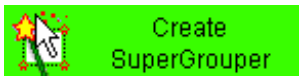


2. Select one of the shapes  
or

1. Click the Previous Library button to select the Groupers libraries



2. Choose a symbol
3. Click on the SuperGrouper button and select Create SuperGrouper



Name the SuperGrouper by typing in the label at the top of the symbol

## Teacher Symbol

Format a symbol to be directions-only

Locked Item

Teacher Symbol

Align

1. Select the symbol
2. On the Teach Menu, click Teacher Symbol

## Hyperlinks

Add links to Internet pages for more information

[hyperlink](#)

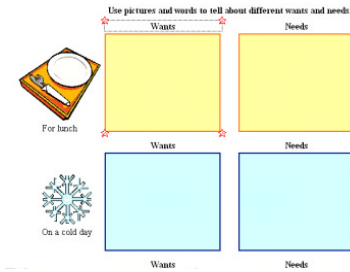
1. Select the desired text
2. On the Teacher Menu, click URL hyperlink
3. Enter the address of the website

## Symbol Lock

Lock a symbol or SuperGrouper so students do not move it accidentally

1. Select the symbol
2. On the Teacher Menu, click Locked Item

## Create an Activity



Make an activity available for students

1. On the Teacher menu, click Save with Activity Wizard. The Kidspiration Activity Wizard opens, click Next
2. Select the picture libraries that should be available for the activity
3. Select the default colors
4. Select the text defaults
5. Select options for writing view
6. Name the activity and save to Kidspiration Activities Folder
7. Select the Category in which the activity will appear
8. Click Save Activity